

MADHYA PRADESH METRO RAIL CORPORATION LIMITED

(A joint venture of Govt. of India and Govt. of Madhya Pradesh)

Advt. No. 305/HRD/MPMRCL-005/2021

Bhopal, Date: 01/03/2021

RECRUITMENT NOTIFICATION FOR VARIOUS POSTS

Company Profile:

Madhya Pradesh Metro Rail Corporation Limited (MPMRCL) is a Joint Venture Company of Government of India (GOI) and Government of Madhya Pradesh (GoMP), is entrusted with the responsibility of Implementing Bhopal Metro Rail Project & Indore Metro Rail Project in the state of Madhya Pradesh.

MPMRCL invites applications from qualified and experienced candidates as per the following posts and appointments will be on “Deputation/Contract/Re-employment” up to 5 years, on standard terms & conditions of the Organization:

SN	Name of the Post	No. of Post	Type of Recruitment	Educational Qualification	Overall Experience	Relevant Experience	Pay Scale	Location	Maximum Age Limit as on date of Advertisement
1	GM (Civil)	01	Deputation/ Contract/ Re-employment	As per annexure 1	18 Years as per annexure 1.	5 years as per annexure 1.	For Deputation – For CDA-Level 14 For IDA- 120000-280000 Plus Deputation Allowances. For Contract – 120000-280000 For Re-employment – Pay minus Pension	Bhopal	For Deputation/ Contract– 55 years Re-employment - 63 years
2	GM (Finance)	01	Deputation/ Contract/ Re-employment	As per annexure 1	18 Years as per annexure 1.	5 years as per annexure 1.	For Deputation – For CDA-Level 14 For IDA- 120000-280000 Plus Deputation Allowances. For Contract – 120000-280000 For Re-employment – Pay minus Pension	Bhopal	For Deputation/ Contract– 55 years Re-employment - 63 years
3	Sr DGM (Social)	02	Deputation/ Contract/ Re-employment	As per annexure 1	9 Years as per annexure 1.	3 years as per annexure 1.	For Deputation – For CDA-Level 13 For IDA- 80000-220000 Plus Deputation Allowances. For Contract – 80000-220000 For Re-employment – Pay minus Pension	Bhopal & Indore	For Deputation/ Contract– 48 years Re-employment - 63 years
4	AM (Civil Elevated)	01	Deputation/ Contract/ Re-employment	As per annexure 1	3 Years as per annexure 1.	1 year as per annexure 1.	For Deputation – For CDA-Level 9 For IDA- 50000-160000 Plus Deputation Allowances For Contract – 50000-160000 For Re-employment – Pay minus Pension	Indore	For Deputation/ Contract– 32 years Re-employment – 63 years
5	AM (Finance)	01	Deputation/ Contract/ Re-employment	As per annexure 1	3 Years as per annexure 1.	1 year as per annexure 1.	For Deputation – For CDA-Level 9 For IDA- 50000-160000 Plus Deputation Allowances. For Contract – 50000-160000 For Re-employment – Pay minus Pension	Indore	For Deputation/ Contract– 32 years Re-employment– 63 years

QUALIFICATION AND EXPERIENCE

Sr. No. 1: General Manager (Civil), No. of posts – 01

For Deputation: Applicant must be a B.E/ B. Tech (Civil) engineering graduate from a University/Institute recognized under Government Rules. Applicant should have minimum 18 years' experience including 5 years relevant experience at Executive level in Metro Rail Corporations. Applicant presently working in CDA pay scale of level 13/13A or at IDA Pay Scale of 100000 – 260000 & above pay scales or equivalent CDA pay scale shall only be considered.

For Contract: Applicant must be a B.E/ B. Tech (Civil) engineering graduate from a University/Institute recognized under Government Rules. Applicant should have minimum 18 years' experience including 5 years relevant experience at Executive level in Metro Rail Corporations. Applicant presently working in CDA pay scale of level 13/13A or at IDA Pay Scale of 100000 – 260000 & above pay scales or equivalent CDA pay scale shall only be considered.

For Reemployment: Applicant must be a B.E/ B. Tech (Civil) engineering graduate from a University/Institute recognized under Government Rules. Applicant should have minimum 18 years' experience including 5 years relevant experience at Executive level in Metro Rail Corporations. Applicant presently working or previously worked in CDA pay scale of level 13/13A or at IDA Pay Scale of 100000 – 260000 & above pay scales or equivalent CDA pay scale shall only be considered.

Experience & Job Description: The applicant shall have experience in construction of large infra project of planning & execution of Viaducts/ Tunnels/ Railways/ Bridges/ Multi-Store Buildings/ Workshop Sheds. The candidates will be responsible for supervision and monitoring of Construction works, planning, design and interface with Government Agencies, etc. Candidate must be familiar with management of contracts relating to the large infrastructure projects. Quality Control & Assurance System in civil construction, Safety Implementation, Programme Monitoring, IS/ International Codes for construction of civil underground/elevated structures is desirable.

Sr. No. 2: General Manager (Finance), No. of posts – 01

For Deputation: Applicant must be a Chartered Accountant/ICWA graduate from a University/Institute recognized under Government Rules or Qualified Central/State Finance/Account Services. Applicant should have minimum 18 years' experience including 5 years' relevant experience at Executive level. Applicant presently working in CDA pay scale of level 13/13A or at IDA Pay Scale of 100000 – 260000 & above pay scales or equivalent CDA pay scale shall only be considered.

For Contract: Applicant must be a Chartered Accountant/ICWA graduate from a University/Institute recognized under Government Rules or Qualified Central/State Finance/Account Services. Applicant should have minimum 18 years' experience including 5 years' relevant experience at Executive level. Applicant presently working in CDA pay scale of level 13/13A or at IDA Pay Scale of 100000 – 260000 & above pay scales or equivalent CDA pay scale shall only be considered.

For Reemployment: Applicant must be a Chartered Accountant/ICWA graduate from a University/Institute recognized under Government Rules or Qualified Central/State Finance/Account Services. Applicant should have minimum 18 years' experience including 5 years' relevant experience at Executive level. Applicant presently working or previously worked in CDA pay scale of level 13/13A or at IDA Pay Scale of 100000 – 260000 & above pay scales or equivalent CDA pay scale shall only be considered.

Experience & Job Description: Applicant shall have experience in different areas of Finance & Accounts viz. Corporate Accounting, Financial Management, Taxation-Director/ Indirect Treasury Management, Corporate Governance, Tender Evaluation, vetting of Contracts/ Offers/ Estimates etc. Candidate having knowledge of SAP/ERP will be preferred.

Sr. No. 3: Sr. DGM (Social) – No. of posts – 02

For Deputation: Applicant must be Any Graduate from a University/Institute recognized under Government Rules. Applicant should have minimum 9 years' experience including 3 years' relevant experience at Executive level. Applicant presently working in CDA pay scale of level 12 or at IDA Pay Scale of 70000-200000 & above pay scales or equivalent CDA pay scale shall only be considered.

For Contract: Applicant must be Any Graduate from a University/Institute recognized under Government Rules. Applicant should have minimum 9 years' experience including 3 years' relevant experience at Executive level. Applicant presently working in CDA pay scale of level 12 or at IDA Pay Scale of 70000-200000 & above pay scales or equivalent CDA pay scale shall only be considered.

For Reemployment: Applicant must be Any Graduate from a University/Institute recognized under Government Rules. Applicant should have minimum 9 years' experience including 3 years' relevant experience at Executive level. Applicant presently working or previously worked in CDA pay scale of level 12 or at IDA Pay Scale of 70000-200000 & above pay scales or equivalent CDA pay scale shall only be considered.

Experience & Job Description: Applicant shall have experience in land acquisition and R&R.

Sr. No. 4: AM (Civil Elevated) – No. of posts – 01

For Deputation: Applicant must be a B.E/ B. Tech (Civil) engineering graduate from a University/Institute recognized under Government Rules. Applicant should have minimum 3 years' experience including 1 year relevant experience at Executive level. Applicant presently working in CDA pay scale of level 8 or at IDA pay scale of 50000-160000 & above pay scales or equivalent CDA scale shall only be considered.

For Contract: Applicant must be a B.E/ B. Tech (Civil) engineering graduate from a University/Institute recognized under Government Rules. Applicant should have minimum 3 years' experience including 1 year relevant experience at Executive level. Applicant presently working in CDA pay scale of level 8 or at IDA pay scale of 50000-160000 & above pay scales or equivalent CDA scale shall only be considered.

For Reemployment: Applicant must be a B.E/ B. Tech (Civil) engineering graduate from a University/Institute recognized under Government Rules. Applicant should have minimum 3 years' experience including 1 year relevant experience at Executive level. Applicant presently working or previously worked in CDA pay scale of level 8 or at IDA pay scale of 50000-160000 & above pay scales or equivalent CDA scale shall only be considered.

Experience & Job Description: Applicant shall have experience in the areas relating to Construction of Viaducts, bridges, multi storied buildings, workshop sheds. Candidates having worked in Metro Rail Viaduct construction with experience of supervising Segment Casting yard work, erection of Launching Girder for segment launching, pile foundation works, Contract Management, Contractual Correspondence will be preferred.

Sr. No. 5: AM (Finance) – No. of posts – 01

For Deputation: Applicant must be a Chartered Accountant/ICWA graduate from a University/Institute recognized under Government Rules or Qualified Central/State Finance/Account Services. Applicant should have minimum 3 years' experience including 1 year relevant experience at Executive level. Applicant presently working in CDA pay scale of level 8 or at IDA pay scale of 50000-160000 & above pay scales or equivalent CDA scale shall only be considered.

For Contract: Applicant must be a Chartered Accountant/ICWA graduate from a University/Institute recognized under Government Rules or Qualified Central/State Finance/Account Services. Applicant should have minimum 3 years' experience including 1 year relevant experience at Executive level. Applicant presently working in CDA pay scale of level 8 or at

IDA pay scale of 50000-160000 & above pay scales or equivalent CDA scale shall only be considered.

For Reemployment: Applicant must be a Chartered Accountant/ICWA graduate from a University/Institute recognized under Government Rules or Qualified Central/State Finance/Account Services. Applicant should have minimum 3 years' experience including 1 year relevant experience at Executive level. Applicant presently working or previously worked in CDA pay scale of level 8 or at IDA pay scale of 50000-160000 & above pay scales or equivalent CDA scale shall only be considered.

Experience & Job Description: Applicant shall have experience in different areas of Finance & Accounts viz. Corporate Accounting, Financial Management, Taxation-Direct/Indirect, Treasury Management, Corporate Governance, Tender Evaluation, Vetting of Contracts/Offers/Estimates etc.

GENERAL CONDITIONS

1. The number of posts indicated above may vary based on further assessment of requirement.
2. Apart from the pay, other benefits will also be paid as per the Company Policy except Reemployment cases for whom consolidated pay will be applicable.
3. If selection panel finds any candidate suitable/fit for a lower post then he/she shall be selected on the lower post (irrespective of the actual post/vacancy to which candidate has applied) subject to the willingness of the candidate.
4. Candidates after selection are likely to be posted at Bhopal/Indore or any other projects of MPMRCL, anywhere in Madhya Pradesh or outside during their services in MPMRCL.
5. Reservations Rules shall be followed as per regulations of Government of Madhya Pradesh.
6. The selected candidates will be entitled as per governing policies of the MPMRCL.
7. Prescribed qualifications are the minimum requirements and mere possession of the same does not entitle candidates to be called for interview.
8. The experience is post qualification and the minimum required. Mere possession of minimum experience does not confer any right for interview / selection.
9. Any candidate found guilty of impersonation or submitting fabricated documents or making statements, which are false, incorrect or indulging in suppression of facts, attempts to use unfair means for the purpose of recruitment, will be liable for rejection.
10. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regard to selection/appointment shall be a disqualification.
11. The candidate shall have to indicate his/her acceptance to the offer within seven working days from the receipt of offer, if not; next candidate in order of merit will be offered the appointment on similar lines. However, the Competent Authority may grant such extension of time depending upon the exigencies, if so requested.
12. Candidates are required to pay one time Non-refundable MPOnline portal charges i.e. Rs. 170 plus 18% GST on submission of the application form.
13. Portal fee plus applicable charges, if any once paid will not be refunded under any circumstances. Candidates are therefore requested to verify their eligibility, the closing date for submission of online application before paying the portal fee.
14. For any type of post related query, kindly call at MPMRCL office no. 0755-2475607.
15. For any type of technical issue related with filling of online application, kindly call MPOnline Customer Care no. at 0755-6720200(8:30am-7:30pm).

HOW TO APPLY:

1. Eligible and willing candidates for the aforesaid post are required to apply online through website www.mponline.gov.in or through www.mpmetrorail.com. No other means/mode of application will be accepted
2. Candidates are required to have a valid personal e-mail ID. It should be kept active during the entire period of this recruitment process. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new e-mail ID before applying online.

3. To access the online application, firstly candidates are required to visit MPMRCL website www.mpmetrorail.com and click on the link “Career”. Thereafter, he/she may open the desired recruitment notification for which online application to be filled.
4. If candidates are applying through website www.mponline.gov.in then candidate have to click on “Citizen Services – Application – MPMRCL - Apply Online.” Thereafter, he/she may open the desired recruitment notification for which online application to be filled.
5. Candidates shall apply online by going to sub link titled as “Apply Online” and follow the instructions given therein carefully for Online Registration.
6. He/she is required to read the entire vacancy notification & its instructions carefully to make him/ her familiar with the eligibility, age criteria, other conditions, norms of the desired post and all related information, instructions of this recruitment process.
7. The Online registration shall remain active from 09/03/2021 up to midnight of 01/04/2021 only. In order to avoid last minute rush & inconvenience, the candidates are advised to apply sufficiently before the closing time & date of online application process.
8. MPMRCL will not be responsible for any network problems/interruptions in submission of online applications due to any reasons whatsoever or any other problem arises at candidate’s end, during the entire period of submission of online application on website of MPMRCL & MPOnline.
9. All the fields in the online application form should be filled up carefully. After filling all required information by candidate/applicant, a pre-view of the filled application can be generated before submitting the application. After submission of the application, no modification will be permitted. Candidates need **NOT** to send printouts of application or Certificates or copies to MPMRCL. If at any stage of recruitment or thereafter, it is found that any information furnished by the candidate in his/her application is false/incorrect or the candidate has suppressed any relevant information or the candidate does not satisfy the eligibility criteria for the post(s), his/her candidature will be rejected forthwith.

PROCEDURE OF PAYMENT OF PORTAL CHARGES:

- a. Candidate shall pay requisite portal fees through the ONLINE mode only:
- b. After filling the application form, the candidate shall click on the ‘submit’ button to make payment.
- c. Please note that unpaid application will be summarily rejected.
- d. The Candidate has following options for payment:
 1. Credit Card
 2. Debit Card
 3. Internet Banking
 4. UPI

SELECTION PROCESS

1. The candidates, who qualify the selection process, will be informed through register e-mail id provided at the time of submission of online application.
2. No separate communications by post will be sent to the candidates individually. The candidates are required to go through the instructions for Personal Interview sent along with e-mail.
3. The candidate should be in constant touch with MPMRCL website www.mpmetrorail.com for updated information.
4. The shortlisted candidates will have to appear for Personal Interview through online or offline mode on the scheduled dates and time with all original documents /testimonials and experience certificates.
5. Management reserves the right to assess fitness of the candidates selected. The short-listed candidates will be sent for medical examination as per the medical standards prescribed for the post by MPMRCL.
6. Candidate applying from Metro Rail/Railway/Railway PSU’s/Govt. Organisation/ PSU’s etc will have to forward application through proper channel or need to submit “NO OBJECTION CERTIFICATE” from parent department along with the Vigilance and D&AR clearance along with application. (In case of non-availability, undertaking from the applicant needs to be submitted that he/she will submit the NOC and Vigilance Clearance at the time of interview.)

7. Original Documents in support of qualification and relevant experience shall be shown and photocopies of the same to be submitted along with the Resume and copy of the online filled application form at the time of interview.
8. Non- submission of documents as per S. No. 7, will lead to rejection of candidature at any stage during the process of recruitment.
9. MPMRCL shall not be liable for any damage/injury/loss to the individual, if any, sustained during the entire recruitment process and journey.
10. The candidate must enclose all self certified copies of relevant proof / documents during online submission of application in support of:-
 - a) Age proof (Matriculation Certificate or equivalent)
 - b) Eligibility Qualification as prescribed.
 - c) Experience certificate of ex-employer/s. Appointment order/Office order of joining the current organization.
 - d) Summarized brief description of relevant Experience.
 - e) Latest Salary slip (3 months)
 - f) NOC and Vigilance Clearance by the Present employer or undertaking as mentioned on S. No. 6.
11. All the above document mentioned in point no.10 are supposed to be uploaded in single scanned PDF file.
12. Copies of APAR for the last 5 years for the post of GM, for the last 3 years for the post of Sr. DGM, for the last 1 year for the post of AM, needs to be provided at the time of interview, if available.
13. The candidates shortlisted for Screening Process will be informed through e-mail only and will be eligible for re-imburement of train fare by AC III tier if interview is scheduled through offline mode.
